



# AmeriCorps Project Conserve 2020 Service Description



## Service Description

<b>AmeriCorps Position Title:</b>	Welcome Home Member
<b>Host Site:</b>	Homeward Bound of WNC
<b>Supervisor Name:</b>	Ashley A Campbell
<b>Supervisor Title:</b>	Business and Community Outreach
<b>Supervisor E-mail:</b>	<a href="mailto:ashley@homewardboundwnc.org">ashley@homewardboundwnc.org</a>
<b>Physical Address:</b>	205 Elk Park Drive Asheville, NC, 28804
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<b>Website:</b>	<a href="http://www.homewardboundwnc.org">www.homewardboundwnc.org</a>

### **Host Site Mission Statement:**

Working with others to end the cycle of homelessness

### **Summary of Position:**

Homeward Bound is a social justice non-profit that is going to the root cause of homelessness and solving this epidemic one person at a time through permanent housing and support.

The summertime AmeriCorps member will be a part of a team that provides all the basic necessities for a formerly homeless person's new home. The member will be a part of picking up donations, packing move in boxes and actually moving the person into their new housing.

The current COVID-19 pandemic has brought on new challenges for Homeward Bound and the homeless population in general. Due to COVID-19, Homeward Bound's Welcome Home donation center currently has no volunteer support. All of our regular volunteers are over the age of 65 and are staying at home under the stay at home order in our community. During this pandemic we have had great support from the Asheville community and have taken in large amounts of In-kind donations. This new summertime AmeriCorps position will help bridge the gap in volunteer support. Homeward Bound has continued to end homelessness for over 40 people during this pandemic. The Welcome Home donation center needs support! Having an AmeriCorps member here will allow us to pick up more donations, sort through donations that have come in and assist us with the many needed tasks.

### **Qualifications – Knowledge, Skills, and Abilities:**

- The qualifications and skills that would best fit this position are, someone who can take the initiative to complete task, someone who is able to adapt to new situations and changes in schedule. Time management is a definite plus to have for this position and someone who works well with others in a team setting. This member also needs to have the ability to lift up to 50 pounds, is at least 18 years or older and needs to have a valid driver's license.
- Eligible applicants must be at least 18 years of age, be a citizen, national, or lawful permanent resident alien of the United States, and consent to a criminal history check.

**Preferred Service Hours / Weekly Schedule:**

Monday – Friday (9:00 – 4:00 and a short day on Friday)

***PLEASE NOTE: In addition to fulfilling host site service responsibilities, all Project Conserve members are required to fully participate in team trainings and events (1 – 2 times per month)***

**Position Responsibilities and Duties:**

- Assist handling of donations, including pick-ups and deliveries
- Support case managers and Welcome H with move ins, move outs and furniture request
- Process in-kind donations of furniture and other items and organize them for move ins
- Promote specific projects of Homeward Bound of WNC and its mission to end chronic homelessness

**ESSENTIAL FUNCTIONS****Equipment / Software Used:**

**Physical Demands:** ability to lift up to 50 pounds

**Transportation Needs:** has a valid drivers license and has transportation to the site

**Setting/Location of Service Activities:** Homeward Bound's donation center 205 Elk Park Drive, Asheville 28804

**Other Considerations:**