



# AmeriCorps Project Conserve 2020 Service Description



## Service Description

**AmeriCorps Position Title:** Community Health & Outreach Specialist  
**Host Site:** Blue Ridge Health

**Supervisor Name:** Jackie Antiveros  
**Supervisor Title:** Outreach Coordinator  
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### **Host Site Mission Statement:**

To provide quality healthcare that is accessible and affordable for all.

### **Summary of Position:**

This community health worker/outreach specialist is an integral member of the interdisciplinary health team at Blue Ridge Community Health Services, Inc. The position is responsible for reaching out to vulnerable populations in the community, completing basic health assessments, patient referral and follow-up, and providing interpreting and translating services to staff and patients. This position is responsible for facilitating and promoting access to BRH services, providing health education, and striving for a preventive approach with potential patients, including migrant farmworkers.

### **Qualifications – Knowledge, Skills, and Abilities:**

- Experience working with farmworkers or similar population, preferred.
- Effectively communicates in English and Spanish (oral and written).
- Ability to establish and maintain constructive working relationships with clients as well as state and local agencies, medical providers, other employees.
- Valid North Carolina driver's license; eligible for coverage under BRH automobile insurance policy
- Able to do more than one task at a time and flow from one task to another smoothly; able to continue a task after an interruption and adaptable to change.
- Eligible applicants must be at least 18 years of age, be a citizen, national, or lawful permanent resident alien of the United States, and consent to a criminal history check.

### **Preferred Service Hours / Weekly Schedule:**

Generally Monday-Friday, but will need flexibility with night and weekend work, dependent upon Outreach events and needs of our MSAW farmworkers (they generally work during the day and need services in the evening)

**PLEASE NOTE: In addition to fulfilling host site service responsibilities, all Project Conserve members are required to fully participate in team trainings and events (1 – 2 times per month)**

### **Position Responsibilities and Duties:**

- Serves as an ‘ambassador’ for BRH, promoting our outreach and MSAW services to other agencies, employers, crew leaders, and potential clients.
- Provides interpretation for outreach events and clinical services provision.
- Assists clinical staff as appropriate/directed, functioning as a member of the clinical team, especially when scheduled as an interpreter.
- As a member of the Community Outreach team, additional duties may include helping organize or staff community health education events or other functions of this department as directed.
- Maintains up-to-date knowledge of all internal programs and programs within the community for explanation to Spanish speaking patients when necessary.
- Facilitates and promotes access to services for vulnerable populations, including migrant farmworkers and their families.
- Provides reliable follow-up to assure continued utilization by new clients.
- Provides comprehensive patient education to follow-up medical providers’ instructions.
- Takes basic vital signs, and becomes competent in conducting basic health screenings
- Presents individual and group health education activities to improve health knowledge and behaviors.
- Facilitates access to basic resources; i.e. food, clothing, shelter, prescriptions, and other social services. Provide and arrange transportation and interpreter services for outreach clients.
- Documents all client encounters on appropriate outreach forms and according to established BRH procedures.
- Builds a positive work environment by working cooperatively within department and with other areas through teamwork, interpersonal skills, and personal improvement/initiative.

### **ESSENTIAL FUNCTIONS**

**Equipment / Software Used:** Laptop computer, fax/scanner, mobile phone; Microsoft Office used for Outlook email and appointment scheduling; use of Centricity CPS for Electronic Health Record; GIS Mapping Software

**Physical Demands:** Able to lift 50 pounds, carrying totes with clothes and other resources; ability to set up Outreach tents and sit, squat, bend

**Transportation Needs:** Ability to get to and from main work location; generally, company vehicles will be provided for work into the field

**Setting/Location of Service Activities:** in the field via a BRH company vehicle; migrant farm camps; in medical clinic settings

**Other Considerations:** Spanish speaking required