

# AmeriCorps Project Conserve

## Application Submission Instructions & Contact Information

**Service Term: January 16 – July 31, 2019 (900-hour commitment)**

**Application Due: December 17, 2018**

For questions, please contact Amy Stout by phone: 828-697-5777 ext. 217  
or email: [projectconserve@conservingcarolina.org](mailto:projectconserve@conservingcarolina.org)

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### SUBMISSION INSTRUCTIONS

- To be considered for a position, you must submit an application to the Project Conserve Program Director AND submit an application to each host site to which you are applying (see contact info below).
- Electronic OR hard copy applications are accepted.
- If you are submitting an electronic application, please use the following format for file names: Last Name\_First Name\_Document Name.
- **The application must include the following components:**
  - Application Form with Short Answers
  - Resume
- **NEXT STEPS:** If you are selected for a position, the following documents are due **before** the start of the service-term. Please plan ahead and make sure you have access to these documents.
  - College Transcript OR Proof of High School Graduation
  - Application Signature Page (signed and scanned)
  - Copy of Birth Certificate OR valid U.S. Passport OR Permanent Resident/Alien Registration Card
  - Copy of your valid Driver's License (or other Photo ID)
  - Copy of your Social Security Card

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### CONTACT INFORMATION

#### Asheville GreenWorks

Attn: Joéle Emma

[joele@ashevillegreenworks.org](mailto:joele@ashevillegreenworks.org)

318 Riverside Drive, Asheville NC 28801

#### Mainspring Conservation Trust

Attn: Kelder Monar

[kmonar@mainspringconserves.org](mailto:kmonar@mainspringconserves.org)

P.O. Box 1148, Franklin, NC 28744

#### Mountain Roots

Attn: Ali Holroyd Lien

[ali@mountainroots.org](mailto:ali@mountainroots.org)

PO Box 248, Cedar Mountain, NC 28718

#### **ALL APPLICATIONS:**

**Project Conserve Program Director**

Attn: Amy Stout

[projectconserve@conservingcarolina.org](mailto:projectconserve@conservingcarolina.org)

847 Case Street, Hendersonville, NC 28792